Job Description

Position Details

Faculty/Directorate	Learning Enhancement and Educational Development (LEED)
School/Department	University Teaching Academy (UTA)
Job Title	Senior Lecturer [Education, Pedagogy/Practice and Citizenship pathway]
Grade	9
Hours of Work	Full Time
Contract Duration	Permanent
Reports To	Head of UTA
Responsible For	Academic Development

Role Purpose

To deliver high quality education informed by research, pedagogy and practice (including knowledge exchange) in line with the University's Road to 2030 strategy.

At Manchester Metropolitan, senior lecturers play an important part in the wider leadership of the University, contributing positively to our academic culture and supporting the development of others in our inclusive community, for example through management, supervision and teamworking.

With a focus on enhancing pedagogic practice, the Academic Developer will lead initiatives that support educators in delivering high-quality learning experiences. This role is about inspiring change and driving innovation in academic development. The successful applicant will be central in delivering on Manchester Met's Education strategy, will teach on our PGCert and/or MA in Higher Education, support our AdvanceHE Professional Standards recognition scheme and will work with academics, course teams, faculty education leads and a range of other stakeholders to support the development of academic practice at Manchester Met. Additionally, you will contribute to the wider work of the University Teaching Academy, including leading and contributing to projects and initiatives aligned with our Education Strategy.

Key Responsibilities

All senior lecturers contribute to our core goals of 'Excellent Education' and 'Excellent Research with Impact' and serve as role models in their active support for the University's commitment to

sustainability and its values: student-centred, people-led, future-focused, inclusive and Manchester Met proud.

Senior lecturers are also expected to have a developing external profile, participating in networks and taking appropriate roles locally and nationally that contribute towards the vitality of the discipline and the reputation of the University. Such roles might be in business engagement or with other universities, funding bodies, government committees and learned societies or through public engagement.

The balance of specific responsibilities will be reviewed periodically and agreed with the Head of Department and Faculty Pro Vice-Chancellor.

Academic Leadership

As an emerging leader in the delivery of our Education Strategy:

- Participate in the delivery of departmental and faculty plans to accelerate progress against key education metrics.
- Impact positively on the student experience and outcomes through your own practice, participation in education initiatives and commitment to high-quality scholarship.
- Provide academic leadership informally and in formal roles at departmental and faculty levels, propagating good practice throughout the University.
- Contribute positively to our academic culture.

Education

With the intention of ensuring an outstanding student experience and excellent graduate outcomes:

- Deliver high quality research-informed teaching, supervision and assessment, to inspire undergraduate and postgraduate students.
- Provide personal tutoring and pastoral support to students.
- Be responsible for the leadership, design, content and evaluation of teaching and learning within taught programmes, including module and/or programme leadership
- Lead and participate in quality assurance and enhancement processes

Pedagogy/Practice

Work under pedagogy and practice includes educational leadership, scholarly practice, leading pedagogic initiatives and pedagogic research, as appropriate to grade and consistent with the education priorities of the University in your subject area.

Your activity profile may concentrate in one area or be spread across several and this may change with time. Examples of activity could include, but are not limited to, all aspects of the student lifecycle, the processes and systems that support high quality educational provision or quality enhancement.

Building on your developing track record for influential scholarship that delivers excellence in learning, teaching and assessment:

- Lead and collaborate in pedagogical and/or practice-based initiatives and innovations, both with colleagues at the University and partners (academic and non-academic) externally, including internationally, to enhance educational outcomes for students and/or influence higher education policy or practice.
- Disseminate the findings of your work through appropriate and effective means. For pedagogical research this will include publications of high quality, as judged against

international norms, in relevant and esteemed journals; for innovations influencing policy and practice this may include sector, industry or government publicly available resources.
- Attract postgraduate research students and/or project assistants and supervise / manage them to a high standard.
- Enhance your international reputation for scholarship, for example through citation/adoption of your work and engagement in external events.
- Consistent with disciplinary norms, seek external funding and other support, as Principal or Co-Investigator, if engaged in pedagogical research and associated knowledge exchange or innovation to influence higher education policy or practice.

Citizenship

As a member of our supportive and inclusive university community:

- Contribute to a cohesive and collegial workplace culture.
- Contribute constructively to administration and governance processes, such as participation in committees or management of programmes across the Faculty and University, taking a lead role when appropriate or requested.
- Lead and contribute to a range of activities such as recruitment, admissions, widening participation, outreach and public engagement.
- Participate in training and development programmes (e.g. through People and Organisational Development).
- Engage fully with Professional Development Review (PDR).
- Undertake other duties as may be reasonably requested that are commensurate with the nature and grade of the post.

Special Responsibilities

None

General Responsibilities

Important general responsibilities include:

- Ensuring that you understand and meet your health and safety duties and responsibilities contained within the University's Health and Safety Policy.
- Applying the University's Equality and Diversity Policy in your own area of responsibility and in your general conduct.
- Reduce waste, energy consumption and carbon footprint, in line with our Leadership in Sustainability and Climate Change Strategy .
- Optimising the use of resources to deliver value for money.

Review

This is a description of the job at the time of issue. It is the University's practice periodically to review and update job descriptions to ensure that they accurately reflect the current nature of the job and requirements of the University and to incorporate reasonable changes where required, in consultation with the jobholder.

Person Specification

In order to be shortlisted you must demonstrate that you meet all the essential criteria and as many of the desirable criteria as possible. Where we have many applications that meet all of the essential criteria, we will then use the desirable criteria to produce the shortlist.

All disabled candidates who meet the essential criteria will be included on the shortlist.

Selection Criteria

In the table below, typical assessment stages are provided in brackets:
1 = Application letter and CV, 2 = Presentation and questions, 3 = Interview.

Attributes	Criteria	Essential/ Desirable
Values	Alignment with the University's core goals of Excellent Education and Excellent Research with Impact, and commitment to sustainability and our values: people-led, future-focused, inclusive, Manchester Met proud and student-centred [1,2,3]	E
	Commitment to the University's policies and procedures including promoting equity in own area of responsibility and in personal conduct [1,3]	E
Experience	Prior experience in Academic Development in Higher Education[1]	E
	Contributions in external roles such as conference committees or advisory groups [1,3]	E
	Effective research-informed teaching and assessment practices, providing a stimulating environment for learning [1,2,3]	E
	Supervisory and pastoral support to taught students [1]	E
	A developing track record of disseminating scholarly findings of high quality, as judged against international norms in formats appropriate to the discipline and the aims of the work undertaken [1,2,3]	D
	Experience of applying for external funding, of appropriate value relative to disciplinary norms, with examples of success [1,3]	D
	First experiences of academic leadership, for example in working groups or project teams [1,3]	D
	Supervision of PhD students to successful completion and/or line management of project staff to a successful outcome [1]	D

Attributes	Criteria	Essential/ Desirable
Qualifications	A good first degree together with a PhD in a relevant discipline (or equivalent)	E
	Senior Fellow of HEA	E
	A PGCE, Certificate of Education, PGCLTHE, Fellowship of the Higher Education Academy or an agreed professional equivalent, or commitment to obtain FHEA within three years of initial appointment [1,3]	E
General and Specialist Knowledge	Background in Academic Development with specific and current expertise in learning and Teaching in HE [1]	E
	A developing record of academic excellence which has contributed to the furtherance of knowledge in relevant areas and is recognised by a growing external reputation in those areas. [1,2,3]	E
Skills and Abilities	Strong written and verbal communication skills with the proven ability to communicate effectively with different audiences [1,2,3]	E
	Effective interpersonal and organisational skills, as required to participate in or lead project teams, and support staff and students [1,3]	E
	Proven ability to teach, supervise and assess undergraduate and postgraduate students, including use of digital technologies [1,2]	E
	Ability to collaborate effectively with external stakeholders [1,3]	E
Special Requirements	Experience of teaching on PGCLTHE/ MA ed	D

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